



Cape George Colony Club

**Board of Trustees Meeting
Board Packet**

Thursday, July 27, 2023

3:00 p.m.

Via Zoom



Cape George Colony Club
Regular Board of Trustees Meeting Agenda
Thursday, July 27, 2023,
3:00 p.m. Via Zoom

- A. President's Comments and Announcements – Betsy Coddington
-There will be an Executive Session for a hearing, a building violation and late fee issues.
- B. Letters from Members – See attached letters. Please note that additional letters have been received since the study session.
- C. Action on Minutes – Pat Gulick. Approve minutes of the regular Board of Trustees meeting held June 29, 2023, and the Special Trustee meeting from July 15, 2023, attached.
- D. Manager's Report – Marnie Levy. See attached.
- E. Treasurer's Report – Nancy Charpentier. See the attached summary of June 2023 Financial Report.
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- F. New Members – Pat Gulick. See attached.
- G. Information items or documents submitted to the Trustees at, or after the Study Session.
1. Update on our water system management – Marnie Levy.
 2. The office and members of the technology and finance committees are working to transition to a monthly water usage reporting system. The timeline for this change is unknown – Marnie Levy.
 3. Please note that in the August Study Session member participation will be invited for each study session topic, following Board Member discussion.
- H. Member Participation:
NOTICE: The President will ask members that have called into the Zoom Meeting that are listening to the Board Meeting to come forward with any questions, comments, compliments, or concerns. We encourage and wish to promote member participation with the following stipulations: Each member may speak once on any given topic until every member that wishes to speak has done so. Each member may have one rebuttal with a 2-minute time limit on the same topic. If another topic is raised the same procedure will follow. *Note: The Board of Trustees will not hear or discuss owner violations or owner account issues. They must be addressed in a separate hearing.*
- I. New Business Agenda Items (*Consider approval of the following listed agenda items*)
- Motion 1** I move to make the following changes regarding signers on all bank accounts held at Kitsap Bank, Chase Bank and Pacific Premier Bank:
- a) Remove Jane Ludwig, John Dwyer and Fayla Schwartz, outgoing Trustees, as signers.
 - b) Add Betsy Coddington, Bart Mooyman-Beck and Nancy Charpentier, incoming Trustees, as signers.

c) Retain Pat Gulick, Trustee, and Marnie Levy (Martha Woodward), General Manager, as signers.
– Nancy Charpentier

Motion 2. I move to transfer 2022 audited Net Cash for each Cost Center from the Operations accounts to their respective Reserve Fund accounts in the amounts of:

\$20,348 – General Operations Reserve Fund

\$86,726 – Water Reserve Fund

\$22,212 – Marina Reserve Fund

–Nancy Charpentier

Motion 3. I move to accept Nancy Charpentier's resignation as Chair and name Mark Kochendorfer Chair of the Finance Committee and add Fayla Schwartz as a Member of the Committee. – Nancy Charpentier.

Motion 4. I move that the Board acknowledges that Reserve Consultants, LLC, has satisfied their contractual obligations in preparing the 2023 Reserve Studies – Nancy Charpentier.

Note: The 2023 Reserve Studies will be posted on the Cape George web site.

Motion 5. I move that all members and residents must provide emergency contact information to Cape George management, and ensure the information is current at all times – Bart Mooyman-Beck.

Motion 6. I move that our members who are professional artists may show and sell their artwork at the clubhouse, as a group, one day a month for a percentage of the sales price – Steve McFarland.

Motion 7. I move to allow, with prior notice to Cape George Management, the daytime use of goats, to clear brush on private property – Ray Pierson.

J. Open Board Discussion – Trustee Discussion Only

K. Committee Meeting Notes/Minutes:

- Environmental Committee, June 13
- Environmental Committee, July 11
- Fitness Committee, June 19
- Marina Committee, July 11
- Social Club, March 15
- Water Advisory Committee, July 11

L. Announcements

- Wednesday, August 2, 10:00 a.m., meet at the Clubhouse for the low tide beach walk with naturalists from Port Townsend Marine Science Center.
- Saturday, August 12, Waterfront Festival. Check the schedule in the August Cape George Newsletter.
- Monday, August 21, 3:00 p.m., Board of Trustees Study Session, via Zoom Meeting
- Thursday, August 24, 3 p.m., Board Meeting, via Zoom Meeting

M. Adjourn to Executive Session.

N. Adjournment of the Board of Trustees Meeting.

MEMO

Date: July 25, 2023
To: Cape George Board of Trustees
Re: Study Session
From: Robin Scherting

I have lived in Cape George for 27 years and I have never been a part of such a bazaar Study Session (I was on the Board for 13 years).

Under normal circumstances CG members are not allowed to speak at regular Board meetings.

Study Sessions were introduced many years ago to allow members of Cape George and the Board to discuss items to be presented at the upcoming Board meetings before regular scheduled Board meetings occurred.

It was to allow members to be heard and voice their opinion and concerns about what was important to them.

It was an opportunity to allow members to interact with the Board with dialog involving questions and answers between the Board and members.

It was to allow members to discuss among themselves as well as the Board issues they would like the Board to know and to listen attentively to their concerns.

It also allowed members to vent and have their voices heard about all kinds of issues they wanted the Board to pay attention to.

Study Sessions were not intended to have a mini-Board meeting. It was a time for all members to feel they were having their say about issues concerning them coming before the Board.

Study Sessions were not intended to listen to Board members discuss agenda items to be presented at the upcoming Board meeting; and then when they were through, let members speak.

It does not make sense not to have a dialog between members and the Board while an agenda item is being discussed during the Study Session.

This was not a constructive Study Session, and it was not what a Study Session was intended to be.

Sincerely, Robin C. Scherting

Dear Board Members,

Today, as I clomped around the Colony in an orthopedic boot exercising my dog, I was reminded of three perpetual obstacles to my daily walks which impact all neighborhood pedestrians.

- 1) No sidewalks for safe walking
- 2) No speed bumps to slow aggressive drivers
- 3) Dramatic increase in car and truck traffic

For these reasons, as well as many others previously mentioned by fellow dog-walkers, the use of Memorial Park is the singular area of all the neighborhoods of Cape George—The Colony, The Village and The Highlands—where our dogs are safely away from traffic, easily monitored to clean up any excrement, and provide access to the beach without disturbing a berm.

For those residents with mobility and/or health constraints, Memorial Park has been a brilliant addition to life in Cape George. Finally, there has been a place where we can provide our furry companions exercise without constantly dodging speeding vehicles or tripping over uneven edges on the road.

As a Community, Cape George has provided many advantages for various special interest groups: Swim time for Aerobics, a Marina for recreational sailors and fishers, a Pickleball court for Picklers, a Woodshop for those interested in creating or fixing items. A Time and Place allotted for “Dogs and Owners” needs an amendment due to significant changes in the Marina Park area that are no longer suitable for off-leash dogs.

Is an afternoon hour a day at Memorial Park for our pets and ourselves really too much to ask as a reasonable share of Cape George amenities?

Respectfully submitted,

Marion Clair and Cali



Molly Torres

10 Rhododendron Street
Port Townsend, WA 98368
July 3, 2023

Cape George Board of Directors

Dear Board Members,

In follow up to yesterday's meeting, I had a few more comments to make with regard to making Memorial Park an off leash area for an hour or two.

As I commented during the meeting, while I am happy that the Environmental Committee has recently learned about the importance of keeping possible small remnants of picked up dog poop out of our water, this is something which most dog owners have been aware of for decades. Which is why we always pick up after our dogs. I believe that if we are not allowed to have our off leash time at Memorial Park, there will be nobody to pick up the poop left behind by leashed (and unleashed) dogs whose irresponsible owners walk them through the park to the beach. Currently, we take responsibility for poop left behind by worker's dogs and others who randomly walk through the park and don't pick up after their dogs. I believe those very few people who say they use this park would be most unhappy at all the poop they would find there if we are forced out and there is nobody to pick it up.

I would suggest that a far greater amount of toxins is generated by the boats in our marina and others in Discovery Bay. I don't believe our marina has a clean out for the boats' toilets and I'm relatively sure that a large number of boat owners simply dump their toilets in the bay. This is in addition to the oil and gas spewed into the water. This might be something the Environmental Committee might want to focus on rather than possible remnants of picked up dog poop left on a blade of grass.

I also wanted to point out that Cape George has no sidewalks. Therefore, we must walk our dogs in the streets. As I was walking my dog this morning with a friend who is having temporary mobility issues, we were constantly having to dive off the road onto uneven ground and ditches to avoid the steady stream of vehicles driving through our community, many of which ignore the 20 mph speed limit. It occurred to me that many of our seniors and mobility challenged members are unable to walk their dogs safely in the community, and the off leash dog play areas provide them not only with much needed socialization with other community members, but also a safe place to exercise their dogs.

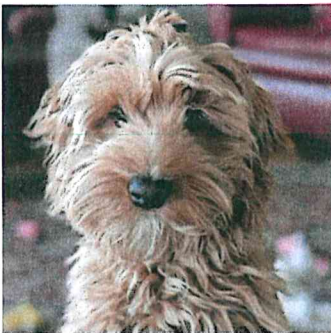
I would again reiterate that this park is rarely used. I walk past it daily and it is always empty. Even more so in the winter. We are using it for about 30 minutes a day, and sometimes nobody shows up at all. It seems like a very small request for a basically unused park. The marina area is out of the question for active dogs for these reasons and more: 1) It is adjacent to a very busy parking lot; 2) It is adjacent to a children's play area (certainly a better place to take kids than Memorial Park); and 3) the dogs will take off over the berm and we cannot follow them without running to a pathway at some

distance. Do we really want to spend the money to take away the game area across from the marina park and figure out how to fence it in without compromising the septic?

It is my hope that this issue will not drag on endlessly. I suspect that if it had not been brought up, many of those objecting would have not even known about this, since it is such a tiny amount of time that we are using the park. We had thought it would be a good idea to have a set time publicized just in case someone disliked dogs and wanted to avoid contact. I envision a sign advising that it is a dog play area for a specified amount of time. Community members who want no contact with dogs would have the park to themselves for 23 hours out of every day and dog owners would use it for usually less than an hour a day. I understand some residents prefer that the park is empty all of the time, but surely they could allow a small bit of use?

Thank you for your consideration,

Molly Torres
Molly Torres & Carmelita



Marnie Levy

From: Bobbie Hasselbring <bjhasselbring@icloud.com>
Sent: Friday, July 21, 2023 7:25 PM
To: jane.ludwig@capegeorge.org; john.dwyer@capegeorge.org; Nancy Charpentier; Pat Gulick; Betsy Coddington; Bart Mooyman-Beck; Mike Heckinger; Marnie Levy
Subject: please approve Memorial Park for our puops
Importance: High

Hello Cape George Board of Trustees,

This letter is to encourage you to approve the proposal to allow Cape George dogs to play off-leash at Memorial Park daily from 2-4 pm. Memorial Park has proven itself to be a perfect venue for dogs. It has much less traffic and is much safer, especially for younger dogs, than the clubhouse area. Unlike the new refurbished clubhouse berm area, it has easy beach access for dogs who like the water. Also, in the many months dog parents have been allowed to use Memorial Park, dog owners have proven that we keep the area clean and pick up after our pets.

As you well know, connection and social interaction are super important for good health, especially as we get older. Dog play time is an important social time, not just for our dogs, but for many residents in Cape George. The addition of Memorial Park has encouraged many more dog owners to bring their dogs down for play time. It's great for the dogs and wonderful for the dog owners.

A handful of non-dog owners are opposed to adding Memorial Park for dogs. They believe they will lose something if we allow dogs to use the park. However, before the dog owners starting meeting at Memorial Park, very few people used this park. The addition of dog time at the park has increased residents' use and enjoyment of this green space. Also, dog owners are asking for just 2 hours/day for dogs at Memorial Park. The other 22 hours/day dogs won't be at the park and non-dog folks can use the park as they wish.

Please add Memorial Park 2 hours/day as an off-leash area for our furry companions.

Thank you for your consideration.

Bobbie and Anne, Cooper and Jaz

Bobbie Hasselbring and Anne Weaver
Port Townsend, WA 98368
360-385-9046
bjhasselbring@icloud.com

July 17, 2023

This is to communicate our strong opposition to allowing Memorial Park to become a leash-free park for dogs. Much as we love dogs, we cherish the park for the peaceful sanctuary it provides. There is already a leash-free area for the dogs that would seem sufficient for this size community. Also, there is very limited parking at Memorial Park. The hours that were chosen (2-4pm) are the best times for sitting on the benches because the sun is at the right angle to avoid its direct glare.

Dogs already use the park at all times now. They are already off leash running after frisbees & chuck-it balls. When we were there last, 3 dogs with 2 owners were playing & chasing without leashes. The balls end up under the bench where we were sitting, and there's plenty of noise. At least this is not always the case & it's spread out so no parking problems as well. Also, not all owners are conscientious about picking up their dog's waste, so we're always careful getting to the benches. We can't imagine the unnecessary problems that this not-so-well thought out idea will create and what that would deny to those of us who cherish what it offers us at present.

Thank you for your consideration...Barbara Solomon & Barry Soble

June 13, 2023

Dear Cape George Board of Trustees,

Steve and I have owned our lot on Sunset Boulevard since 2001 and moved into our home in 2006. Our grandchildren, who live nearby, are six and almost ten now. Since they were babes in the stroller, Memorial Park, its beach and the adjacent ravine have been our go-to parks. Over the years, we have watched the condition of Memorial Park decline with increased dog use.

Amy Brandon, Kitty Rucker, Robin and Jack Scherting, Bob Tilley and other members of the Environmental Committee worked for years to clear the brush and create a space for quiet enjoyment and remembrance. Memorial Park should be preserved and protected for its intended use. Individual dog owners will continue to be able to accompany their dogs for walks on-leash in the park and on the beach.

It's been only 172 years since Port Townsend was settled and much has changed. The water quality of the Salish Sea has declined because of pollution, development and climate change. Keystone species like orca and salmon are severely endangered. Canine feces poses a health risk to dogs and people, especially children, and it can make people very sick if it contaminates shellfish. As property owners and stewards of this place we all love, we should focus on caring for our environment and protecting the waters of the Salish Sea.

The idea that Memorial Park is the best place for doggie playtime has gained popularity since 2018 when it was being used for ad hoc doggie playtime without permission from the board, which was averted. During the most recent berm repair, the board set a regrettable precedent by moving doggie playtime to Memorial Park. With the danger to the marine ecosystem caused by canine waste, it is hard to understand why such an enchanting place would be designated as a second authorized daily dog play area. Doesn't the area north of clubhouse to the south end of the marina provide enough space for dogs to play under the supervision of their owners until a more environmentally sound solution can be found?

We suggest that the community locate a site that can be fenced, away from the beach, for dogs of all sizes to safely run and play while owners socialize without continuing to pose a threat to the health of Discovery Bay and adjacent waters.

Best Regards,

Jo and Steve Blair

I totally agree with Marion. As a long time resident & dog owner I have always thought the area north of the club house as inappropriate for an off leash area. To much traffic, to many activities & a children's area make it unsafe.

Now there is an added problem to this area. The newly built-up berm, which is roped off, is only crossable at the far north end and south end of the shop. Dogs are unable to recognize the purpose (some people too) for the rope so they will be crossing to the beach. Dog owners will have no choice but to cross the rope to retrieve their dog.

Memorial park has no traffic, limited humans, and 4 sides with 2 narrow access points. A much more appropriate area for dogs to be off leash.

Thank You

Bob Tilley & our fury friend Vincent

July 18, 2023

Dear Board, Manager and Fellow Members,

I am writing in support of broadening the space and hours available for dog owners to use our parks to exercise, socialize and play with their dogs. Many members have a dog in their life whom they think of as a member of the family. Thoughtful owners provide food and shelter, of course, but also training, exercise. social time and fun for their dogs.

I have been part of “the dog group” for around 15 years and seen it through several versions and a whole generation of doggies. I have also seen the members of this group improve the sanitation problem by picking up the poop of not only their own dogs, but that left by others. Our parks are remarkably clean when you consider the ever-increasing number of dogs in our community.

For many years the area around the clubhouse and marina sufficed for off-leash dog play. However, with the needed berm, we now have about 50% less space and more sand in that area, at the same time we have quite a few more dogs. Allowing a daily hour or two of off-leash play time in our second park, Memorial, let’s conscientious owners choose the best spot for their dog, be it large and fetch-obsessed, medium and active or tiny and elderly with special needs for a small peaceful place.

I would also speak for the people involved – this is not exclusively about dogs! The social time, shared conversations, and further friendships that evolve out of the group are dear to those of us who enjoy them and enrich the fabric of the community.

Please vote yes to continue afternoon use of Memorial Park for off- leash dog play and social time for dog owners.

Thank you,

Ann Candioto

360 379 2563

anncandi@cablespeed.com

MEMO

To: CG Board of Trustees
From: Robin Scherting
Date: July 20, 2023
RE: FYI – Memorial Park

Many years ago (July 1996) when we first moved here what is now called Memorial Park was no more than an entrance to the bay, although it had acquired the name of Colman Park. The area was covered with wild blackberries and had only a path to the water. Several years later I and several other members of the Environmental Committee decided it would be a good idea to make this area usable for the entire CG community; and a subcommittee was formed to pursue this idea.

In March and April 1999, The CG Board moved and approved a motion to allow this subcommittee to hire a professional arborist to prepare a memorial garden plan using their fund raising monies. The CG Board also approved monies for additional improvements to the area; and the CG Board also approved a motion to install a water tap in that area with monies coming from the grounds budget.

In June 1999, a motion was moved and approved by the CG Board to accept the proposal to establish a garden memorial park in the common area known as Colman Park located at the bottom of Colman Drive in the Colony and the trailhead of the ravine trail to the Village and Huckleberry. The Park also was named Cape George Memorial Park. The plan was to be accomplished in several stages over a period of time by both professionals and volunteers. The plan was to be used as a guide for family and friends if they want to make a donation to the memorial park. The plan was in the CG office for review.

In July 1999, The Board moved and approved additional monies to continue the landscaping of CG Memorial Park with half coming from the Environmental Committee and the other half from CG general operations account. Some of these projects included rock wall, gravel for the parking area, chain link fence, grass, plantings, water, etc. The Gazebo was purchased separately by the Environmental Committee from fund raising monies for that specific project.

In September 1999, the contracted work was completed for the CG Memorial Park and payment was made. There are many things left out of this memo, but these are the basics that I remember.

In October 1999, the Environmental Committee work party of volunteers planted heather and grass. Future memorial trees and shrubs will be interspersed as donations are received.

In April 2000, the basic preparation for the CG Memorial Park was completed. This has been an ongoing project over the years. There are so many members that have been involved in this project that it would be hard to list everyone but believe me there have been so many.

My point in writing this is to hope with all my heart this area will remain true to the intention of the CG members who worked so hard to make it what it is today--a small entrance to the Bay for ALL CG members, friends and family not only to access the water and walk the beach but to enjoy the beauty and inclusiveness for ALL members ALL of the time and to remember what it is to have such a serene area for ALL of us to enjoy.

Thank you. Robin Scherting

MEMO

Date: May 7, 2018
To: Cape George Board of Trustees
From: Robin Scherting
Re: Some background information concerning Memorial Park

I am becoming increasingly concerned about what is happening to Memorial Park; and, since I was instrumental in the forming and naming of Memorial Park I would like to put forth some background information as to how this change took place.

March 1999 - A subcommittee from the Environmental Committee along with members from the Memorial Committee was formed to discuss having a Memorial Park established at the beach area at the end of the Ravine Trail.

April 1999 – The Environmental Committee made a request to the Board that the beach area at the end of the Ravine Trail to be named “Cape George Memorial Park” and a memorial garden be established within the park. Also requested permission to spend environmental funds to have landscape drawings created for the memorial garden and five entrances; and also requested additional rocks for the park out of environmental funds.

It was moved and passed by the Board to name the beach area at the foot of the Ravine Trail “Cape George Memorial Park.” It was moved and passed to spend \$200 from environmental funds to have a professional arborist prepare a memorial garden plan. This plan will be used as a guide when family/friends want to make a donation in memory of a loved one. It was also moved and passed to spend up to \$300 from environmental funds to purchase additional rocks for the memorial park. And, it was moved and passed to spend up to \$100 from environmental funds to obtain professional advice on landscaping the front entrances to the club.

June 1999 – In Part from the June 1999 Newsletter – Cape George Memorial Park ‘The Board has approved the proposal and changed the name of the park to the “Cape George Memorial Park.” The Environmental Committee asked for and received a landscape architect’s plan which was presented to the Board at the May meeting. The plan is to be accomplished in several stages over a period of time by both professionals and volunteers, and was approved by the Board. Memorial trees and plants can be donated in memory of residents and recognition will be given to those individuals. A copy of the landscape plan can be found on the community bulletin boards or are available in the office.’

July 1999 – It was moved and approved by the Board to approve an AFE of \$3,000 for landscaping Memorial Park; one-half of the funds coming from the environmental account and the other half from the general operational account.

With all of this in mind I am wondering how anyone can say that CG Memorial Park does not exist.

April 1990 – Rule PP01 Livestock and Pets was approved by the Board. It clearly states where dogs can be off leash and under what circumstances; and, what the consequence will be if this rule is not observed.

2018 - MS104 – Cape George Fine Schedule - #23 clearly states that Violation of Livestock/Pet Rule (C) PP01 will result in a fine from \$50 to \$100 for the first violation, and could increase with future violations.

I would like to recommend that everyone follow our Rules and Regulations and look into the history of these before they arbitrarily make changes to existing rules. Thank you.

July 18, 2023

Dear Cape George Board Members,

I am writing to express my support of the request that has been submitted for the Board's approval to allow dog owners to bring their dogs to Memorial Park for play, daily from 2:00 to 4:00 p.m.. This proposal carries the caveat that Cape George members who have specific reason to use the Park on a specific day during that 2 hour period may do so by submitting that request to the Office.

The reason for this change allowing dog owners to have off-leash use of the Memorial Park within just that two hour time frame is due to the reality that there is a larger "population" of dogs now in residence in Cape George, ranging in age from elderly dogs to puppies. This results in differences in playfulness and energy, as well as differences in social behaviors and athletic activities. By having more than one location, it would better to accommodate the differences in the range of ages, energy, social needs and behavior of the dogs.

We are grateful for your consideration of this possible rule change, which we believe would minimally impose on the use of Memorial Park by all Cape George residents and would increase the safety and comfort of dog owners and their dogs. We hope that you will find this need to be valid and allow the change in the existing rule regarding off-leash dogs in Memorial Park, which will involve just a couple of mid-afternoon hours, with the option that the Park will be available for other activities, with cause and sufficient notification.

Thank you for your thoughtful consideration of this request.

Judith Chambliss
260 S. Palmer Dr.

Dear Board Members,

I support the proposal for the off-leash use at Memorial Park. This is a safer park for dogs and passersby.

Kriss Edwards

Sent from my iPad

Marnie Levy

From: Ann Hueter <pibird130@gmail.com>
Sent: Sunday, July 2, 2023 2:34 PM
To: Terri Brown
Subject: For the Board re: Off leash rules and times

As 2 legged residents we enjoy many places and times for social interaction and exercise in this community.

Our four legged friends and companions have some of the same needs. Social connection and exercise . They come in different ages and sizes but all need safe space and time to interact , run, play or chase a ball.

Giving them dedicated times each day to/ meet these needs seems fair and quite reasonable . An area away from traffic is even better for the younger more active dogs ! Star and I hope this will become part of our sharing, caring community .

Ann Hueter
130 Colman Dr,

Please know that many of us occasionally join the daily dog meet n greet and having a choice of romping bigger dogs and more sedate smaller/older pups to choose from us a wonderful gift. Adding Memorial Park as a venue has been terrific. Please vote to keep it for the future.

Thanks much,
Bailey Mollino-Hamilton and her staff

Laura Hamilton

Hi Terri,
This letter is for our Board packet. I vote yes for our Members and dogs to enjoy off leash at Memorial
Park.
Thanks, Penny Jensen

July 5, 2023

Anne Jimenez
284 South Palmer Drive
Port Townsend WA 98368

Cape George Manager and Board of Directors,

I often walk down to Memorial Park here in Cape George Colony and sit savoring the peace and beauty there. I see others also enjoying this lovely park – families coming to walk and play; people picnicking; others sitting on the benches admiring the view; people meditating or practicing tai chi. The original intent of Memorial Park was to have a beautiful and peaceful place to go to enjoy and appreciate our beautiful surroundings as many community members do.

My concern is that now that the park is being used as a dog park it is not able to be used as it was intended.

Yes, I know the dog owners who use the park try to be very careful to pick up after their dogs, but some is missed and it is not considered as clean any more. Do you want to sit on the lawn, play on the lawn, picnic on the lawn where you know many dogs come daily and have soiled the lawn?

The lawn is no longer as lush and pleasant as it was before the daily use of all the dogs. It is noticeably more trampled and torn up.

Allowing the Memorial Park to become one of the sites for the dog park is taking away from all the other Cape George residents a place that was intentionally meant as a clean, peaceful park for all to use and enjoy.

The dog park is an important and much enjoyed amenity here in Cape George. It was bumped from the marina berm area during the repair work. It is available again and is more appropriate. There are other areas around the marina that could also be used.

Please keep Memorial Park the clean and peaceful park that it was intended to be for the use of all Cape George residents and do not allow it to be used as a dog park.

Thank you,
Anne Jimenez

Cape George Board of Trustees:

I have recently heard that the dog people who use the area near the Clubhouse are asking the Board to allow them to use the Memorial Park area for a second dog play area every day from 2 until 4. I don't have a dog but I enjoy being around them.

I am in favor of there being two dog play areas from 2 until 4pm. The little dog owners are concerned about their pets being towered over by the bigger dogs and even injured by them. The Memorial Park is empty most of the time so there is plenty of time and room for this.

There is plenty of beach and there are plenty of other areas for people to walk in, and plenty of times where people can avoid dogs. There are 22 other hours in the day besides the dog park times. Okay, only 14 other daylight hours per day. But that's still plenty.

I have been to the dog park. The owners are great about scooping up the dog poop. I do sometimes see dog poop around the clubhouse area or the beach, and I expect it is from dogs whose owners don't participate in the dog park. The dog owners at the park are very responsible.

All outside areas in Cape George except for carefully kept fenced-in yards contain animal poop and urine. Most of this is from the wild birds and animals that we often see here. Kids shouldn't be rolling around in the grass in the parks, regardless of whether there are dog parks held there or not.

I feel Cape George should be supportive of dog owners by allowing two separate dog parks per day.

Thank you for your consideration on this issue.

Sincerely,

Julie Hotard
32 Dungeness Place

Cape George Board of Trustees:

I have recently heard that the dog people who use the area near the Clubhouse are asking the Board to allow them to use the Memorial Park area for a second dog play area every day from 2 until 4. I love dogs, although I don't have one at this time. I love playing with them when I am at the beach. I am not anti-dog.

I am opposed to there being two dog play areas from 2 until 4pm. The dog people have been given the use of the play area at the Clubhouse. I understand that the little dog people are concerned about their pets being outsized by the bigger dogs, but I do not feel good about using both of our wonderful park areas for the dogs at the same time.

The issues that concern me are the dog waste that is inevitably going to happen. The dog owners are very good about cleaning up after their pets, but there are also occasions when they miss some waste. Also, there is the urine problem that can't be removed. One doesn't want small children rolling in that.

There are also members who are afraid of dogs and would rather not have them loose in the parks at all. To have one park dedicated to dogs from 2 until 4 should be more than enough.

Finally, I was a part of the building of the Memorial Park. It is a small, special area that was designed for quiet activity. I went down there yesterday to renew my thoughts on it. It is not a place where anyone can avoid the dogs in that small area. If it were to be at 9 am it wouldn't be the same problem.

To have dogs controlling both of our parks at the same time is not desirable for the members who want to go to the beach to escape life, or those who don't like dogs at all. We do have many members who fit the latter.

I really ask that you not devote Memorial Park to a dog park. Please allow us members in search of a quiet place to enjoy the beach to have it at Memorial Park and to be able to walk through the park without having to navigate a group of people who are exercising their dogs or letting them run loose through the small area that people have to walk.

Thank you for your consideration on this issue.

Sincerely,

Kitty Rucker

Dear Marnie,

I completely agree with Marion & Bob Tilley.

I would add three things:

1. **SAFETY:** The playground area is at the bottom of a hill which encourages even our most responsible residents to speed up without realizing it. This, of course, makes the area even more dangerous to the dogs playing nearby.
2. **POOP:**
 - a. Several times I have seen persons drive down to Memorial Park and sit in their car enjoying the view while their dog explores & poops but don't pick it up. None of these cars had a Cape George sticker. To avoid conflict, I just pick it up after they leave.
 - b. During Doggie Playtime at Memorial Park we watch each other's dogs, then alert the doggie's parent anytime they might have missed a poop event.
 - c. Doggie Playtime parents have also been picking up any poop we see, irrespective of where it might have come from.
3. **TRASH:** I concur about the beach & crabbing debris that's often in that can as well. In addition, often see household type trash (sometimes a lot of it) in the bin at Memorial Park and have often been a part of many discussions about surprise that the garbage can is used that way.

Sincerely, Marta Krissovich & our furry friend, Nutmeg.

10 Rhododendron Street
Port Townsend, WA 98368
July 3, 2023

Cape George Board of Directors

Dear Board Members,

I am writing in support of the motion to change Cape George rule PP01 Livestock & Pet to include Memorial Park between 2 p.m. and 4 p.m. daily.

I am owned by a dog (Carmelita) and, even though we take an hour (leashed) walk each morning, she demands that I get her out to run every afternoon. She greatly enjoys running with her pals at Memorial Park. We did not go as often to Marina Park due to the danger of traffic in the parking lot, as well as the presence of many people utilizing that area for a variety of reasons.

Memorial Park is set away from traffic, usually empty, and, although not fenced, is geographically safer for our furry family members.

In my experience, we are generally only there from 2:30 to 3:00 p.m., although a wider time frame allows people more flexibility.

Our group is vigilant about picking up dog poo and controlling our fluffy beasts when non-doggie members arrive, which seems to be a rare occurrence, particularly in the winter.

I believe it will be very helpful for both those with and without dogs to be aware of designated times so they can plan accordingly. Any member wishing to have a party or other gathering during dog play time would be welcomed and we would be happy to stay away at any time when such an event is happening.

I can certainly understand and am sympathetic to those who are fearful or just don't enjoy being greeted by a gang of doodles when they walk through the park, which is why we are only asking for a short period of time. I believe that by working together as neighbors and friends, we can make this a successful transition.

Thank you for your consideration,

Molly Torres & Carmelita



Cape George

July, 01, 2023

I'm all for amending the dog rules to include off leash from 2pm to 4pm daily at Memorial Park.



Margaret Leaf

20 Marine view Place

Dear Marnie,

Please pass this on to the Board as soon as possible.

I am writing in support of the Memorial Park designation as an appropriate location for dog owner use. As a dog owner I have recently discovered it as a perfect and local area where my dog, Cali, can romp and run for **30 MINUTES A DAY** with a few other dog friends in Memorial Park. At no time in the past six weeks have there been more than six or seven dogs together at one time and usually 3 - 5 small dogs is the norm.

According to some opponents of using Memorial Park for off-leash dog fun, it is "covered with poop"...and is being "ruined by the dogs playing there." That the garbage can is "overflowing with poop bags." What I have observed personally, is that the garbage can has been filled with crab pot ropes and lines as well as a few floats! Also, one day I noticed the junk mail of a resident here (who shall remain nameless) tossed into the already full garbage can. So the assertion that the garbage can is being overloaded with dog poop bags is a gross exaggeration as well as contradictory to the claim that dog poop is all over the park!

For three years I have been walking my dog almost daily around the neighborhood where I pass by Memorial Park on a regular basis. MOST of the time, other than from 2:30 - 3 PM, the park has been absolutely empty of humans, dogs or wildlife. I have seen people walk from the parking lot to the beach, sometimes w/a kayak, but not staying in the park. I have seen the occasional workmen taking a lunch break, a few of whom have a dog with them. Whether they clean up after their dogs, I wonder.

As for dog owners leaving poop on the premises, that is simply UNTRUE! At least as far as the Puppy Playtime participants are concerned. More often than not, I am appalled by the piles of poop I encounter on the streets of Cape George as I am walking (and picking up after) my own dog wondering how residents here could be so inconsiderate as to ignore their dogs' waste making.

Lastly, Memorial Park is for ALL residents to enjoy and is a far better choice for dogs to play in a semi protected area than in the open area around the Marina where cars and trucks frequently come and go with no safeguards or space to shield against dogs possibly running into their path.

Prohibiting dog owners from using Memorial Park for a minimal time each day is simply unfair and unreasonable. I strongly support scheduling use of Memorial Park for off-leash dogs and owners.

Thank you for your consideration.

Sincerely,

Marion Clair
CG Resident

Cape George Board of Trustees:

I have recently heard that the dog people who use the area near the Clubhouse are asking the Board to allow them to use the Memorial Park area for a second dog play area every day from 2 until 4. I love dogs, although I don't have one at this time. I love playing with them when I am at the beach. I am not anti-dog. I am opposed to there being two dog play areas from 2 until 4pm. The dog people have been given the use of the play area at the Clubhouse. I understand that the little dog people are concerned about their pets being outsized by the bigger dogs, but I do not feel good about using both of our wonderful park areas for the dogs at the same time.

The issues that concern me are the dog waste that is inevitably going to happen. The dog owners are very good about cleaning up after their pets, but there are also occasions when they miss some waste. Also, there is the urine problem that can't be removed. One doesn't want small children rolling in that.

There are also members who are afraid of dogs and would rather not have them loose in the parks at all. To have one park dedicated to dogs from 2 until 4 should be more than enough.


Finally, I was a part of the building of the Memorial Park. It is a small, special area that was designed for quiet activity. I went down there yesterday to renew my thoughts on it. It is not a place where anyone can avoid the dogs in that small area. If it were to be at 9 am it wouldn't be the same problem.

To have dogs controlling both of our parks at the same time is not desirable for the members who want to go to the beach to escape life, or those who don't like dogs at all. We do have many members who fit the latter.

I really ask that you not devote Memorial Park to a dog park. Please allow us members in search of a quiet place to enjoy the beach to have it at Memorial Park and to be able to walk through the park without having to navigate a group of people who are exercising their dogs or letting them run loose through the small area that people have to walk.

Thank you for your consideration on this issue.

Sincerely,

A handwritten signature in cursive script that reads "Kitty Rucker". The signature is written in dark ink and is positioned above the printed name.

Kitty Rucker

Hello!

I'm writing against the additional proposed permanent off leash place at Memorial Park. It was originally put out as a temporary fix for the club house area. We were told it's only temporary.

People use Memorial Park as a family gathering place, especially during the warmer months. I've seen blankets spread out, chairs and small tables. Even if owners clean up after their pets, there is still a remainder left behind. Can't clean pee up either. Would you want to spread your picnic blanket down and have snacks or a picnic? Have your grandchildren crawl or play on the "grass"?

Just this last week, the garbage was full but doggie poop bags were still added and left behind, falling to the ground. Kudos to Donnie or Eric for picking up after that mess.

There is no other place with a water view and grass for gathering unless you sit at a picnic table by the club house. Plus Memorial Park is the closest water access to The Village.

Yes most of the dog owners are respectful and careful but the ground damage is happening and would be less noticeable in the original area by the clubhouse. I know a lot of the dogs and they are fun good puppies, as are their people.

I've heard the clubhouse is not as safe because of traffic but if the dogs are voice controlled should that be an issue?

If you decide to keep the park as a dog area perhaps 3pm-4pm. only instead of expanding it to two hours. Not everyone enjoys walking through the friendly approaching dogs.

And yes I know anyone anytime can take their leashed dog down there but there is a lot less left behind. And easier for a walker to avoid a dog or two on a leash.

Thanks for your consideration. Patty Dunmire

I have an added part to my letter:

Complaining without a solution isn't great. So my solutions are to go back to what's worked for years at the club house or Have a community fund raiser for a fenced in area to address the safety issue which seems to be the top concern of the off-leash area. I'd contribute and I don't even have a dog. Across from the club house is huge grassy area. Then there would be all the time unfettered access. The fund raising could include benches.

Thanks for listening. Patty Dunmire

July 19, 2023

SUBJECT: Proposed Change to PP01, Livestock & Pets

Dear Board Members,

I would like to voice my support for the change of this rule to permit continuing the time- limited use of Memorial Park as an offleash pet area. Active and social dogs are happy dogs, and usually less “barky.” Happy dogs are friendlier to neighbors. Happy neighbors is what makes our community great.

In my experience, members who bring their pets to the offleash areas are diligent about picking up waste and when they gather as a group, we all look out for “the pack.”

Memorial also has the added advantage of being farther from road and pedestrian traffic, which reduces risk of accidents for both drivers and dogs. Plus, the more limited access across the berm at the clubhouse area makes it more difficult for owners to follow and control their dogs.

One of the side effects of the pandemic was the increase in the number of young dogs in our community. Added space to exercise and especially socialize these dogs would be a benefit to us all.

Georgette Semick & Gary Rossow

31 N Rhododendron

Dear Trustees of Cape George Colony Club,

While I have already been an avid proponent of the proposed rule change for an off leash 2-4 time to be allowed at Memorial Park, I wanted to make 3 additional points.

First is that while I appreciate the fact that there might be those opposed to 2 hours a day to be dedicated to the socializing of dogs and members at Memorial Park, I wanted to make the observation that Memorial Park itself is most frequently used as a pass through to the beach. I believe that as a membership, we would like to see all our amenities (the pool, the clubhouse, the fitness center, the marina, the workshop, the trails, sport courts, playground, etc.) used as much as possible and to the benefit of as many members as possible. Providing this small amount of time to be allotted for a dog play time would allow just that.

Secondly, use other than dog play time would receive priority. That would not prevent folks from scheduling events in Memorial Park. In addition, the dog owners I know have respect and safety as high priorities when dealing with folks who don't share a love of dogs or actually have a fear of dogs, and respond accordingly to those situations.

Thirdly, while most folks congregate with their dogs between 2:30 and 3:30, expanding the off-leash hours to 2:00 to 4:00 would allow dogs that do not socialize as well with the dogs that come during the 2:30-3:30 time to have a half hour before or after that time to get in some exercise. This would be a boon for those dogs and their owners.

Thank you for your consideration.

Sincerely, Allan Zee & Oliver (and his friend Cody)

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 29, 2023
via ZOOM
Draft

Following the Study Session on June 26, 2023, an Executive Session was called to order by President Jane Ludwig at 4:40 pm to discuss violations and a vendor contract.

In Attendance: Jane Ludwig, Fayla Schwartz, Pat Gulick, Betsy Coddington, Bart Mooyman-Beck, Mike Heckinger, John Dwyer.

Adjournment: It was moved by Pat Gulick and seconded by Bart Mooyman-Beck to adjourn the executive session at 5:31 pm. Passed -6/0

Motion #1: It was moved by Bart Mooyman-Beck and seconded by Betsy Coddington to accept the resignation of our Water Systems Manager, Jose Escalera, effective July 30, 2023. Passed- 6/0

Adjournment: The Study Session was adjourned at 5:34 pm. Passed – 6/0

The Board Meeting was called to order by President, Jane Ludwig at 3:02 pm

In Attendance: Jane Ludwig, Fayla Schwartz, Pat Gulick, Betsy Coddington, Bart Mooyman-Beck, and Mike Heckinger. Absent: John Dwyer

Action on Minutes: Pat Gulick moved, and Mike Heckinger seconded to approve the minutes of the regular Board Meeting dated May 25, 2023. Passed – 5/0

Pat Gulick moved, and Mike Heckinger seconded to approve the minutes of the Special Meeting held June 14, 2023. Passed – 5/0

Manager's Report: June 2023

Thank You!

♥ When Terri took a much-deserved vacation this month, I tried to keep up so her desk wasn't buried when she returned. Thanks to Betsy Coddington, Priscilla Cooper, Anne McFarland, and Marion Clair and their intuitive handling of the phone and walk-in customers we didn't have to call Terri all week! Thank you, ladies for your cheerful presence through the week.

♥ Thank you to the Emergency Preparedness Committee, Diona Smith, and the East Jefferson County Medics and Firemen, for the informative, educational, and potentially life-saving CPR and first aid class on June 20. The room was full, the information was practical, and every question the participants had was answered. It was awesome! Watch for another CPR and First Aid class in the fall!

Board of Trustee and Bylaw change ballots are due in the office by noon on July 10. Please vote!

Minutes

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 29, 2023
via ZOOM
Draft

Granny's Attic and Marina Sale

Thank you to the volunteers who spent hundreds of hours collecting, staging, selling, and cleaning up after the two fundraising sales. Thanks to every person who purchased items at the sales! Granny's Attic made \$8,300. The Marina Sale made \$8,000. And if you missed out, there are some higher end items from the Social Committee and Marina Committee on eBay!

Maintenance news

- Tree removal: Ronan Tree Care removed trees on common property near Palmer and Cape George Road, 61 Hemlock, 111 Alder, removed Douglas fir, removed a failed willow top, and removed a Douglas fir snag. There are two locations where the proximity to electrical equipment will need to be addressed by the PUD before the work can be completed.
- Please note that property owners are responsible for removing and controlling Poison Hemlock (*Conium maculatum*), Giant Hogweed (*Heracleum mantegazzianum*), Scotch Broom (*Cytisus scoparius*), Tansy Ragwort (*Senecio jacobaea*) per Jefferson County Noxious Weed Control Board.
- Empty lots shall have wild grasses and weeds mowed at least three times per year. -Once by Memorial Day, once in the summer, and once near Labor Day. Contact Terri, office@capegeorge.org if you own a vacant lot and want to have your lot mowed. The fee is \$90 per mowing.

Committee Members Needed:

- Ad Hoc Technology Committee: This includes Web design, Internet Connectivity in the common areas and security.
- Waterfront Monitoring and Protection: If you have an interest in the Cape George shoreline protection this committee is looking for additional members to help.

Violations: Violation, fine letters, and reminders have been sent to homeowners for hedge and landscape maintenance violations, and junk vehicle violations. Reminders have been sent to homeowners reminding them to install driveway connectors. Barking dog issues are being resolved.

Thank you for everything you do to help make Cape George Colony Club a great place to live!

Marnie W. Levy,
manager@capegeorge.org
360-385-2208

Treasurer's Report – Fayla Schwartz

COMMENTS ON MAY 2023 FINANCIALS

A summarized comparative balance sheet and a condensed statement of revenues and expenses are included on the next page. Detailed statements are available on the Cape George website. Detailed statements as well as additional monthly financial material are also available for review in the office upon request.

Balance Sheet

All bank statements have been received, reconciled, and reviewed.

We hope to have final adjustments from the audit completed in June, which will align Reserve activities to current balances since the current year Reserves contains 2022 as well. Once made, the balance sheet will

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 29, 2023
via ZOOM

Draft

reflect the true balances in each fund, adjusting for interest earnings, assessment income and project expenses from 2022.

Balance Sheet reconciliation continues as minor discrepancies resulting from AR activity are corrected.

Processes are being developed to ensure ongoing accuracy. The discrepancies are not material (a few hundred dollars) but the process needs to be fixed so these errors don't recur.

Income Statement

A) General Operations:

We continue to monitor expenses carefully, as we are underfunded for activities required to maintain normal operations.

We continue to rely on the excess net income acquired by reduced salary costs in 2023 to cover over-expenditures, but that's a limited overage that won't last.

Janitorial will continue to be over budget as we've had to effect an increase in service level to make up for the cleaning that used to be performed by a former employee. This was not anticipated and therefore not budgeted but is in part made up by the salary shortage.

B) Water Operations

There are some invoices that were not processed in time so will be catching up in June (in Contract Services), but the performance is still ahead of budget owing to the salary savings as well as the elevated expense budget for supplies that has not yet been spent.

C) Marina Operations

Marina is so far performing to budget overall, however Repairs expenses exceed budget and bears watching. The Marina Committee is examining new boat storage options which may result in additional revenue to support Marina Operations.

TREASURER'S REPORT							
As of MAY 31, 2023 CAPE GEORGE COLONY CLUB							
Balance Sheet as of May 31, 2023 and 2022 - Preliminary Subject to Audit							
Assets	2023	2022		Liabilities and Fund Balances	2023	2022	
Cash and Cash Equivalents:				Current Liabilities:			
Operations Checking & Petty Cash	\$ 290,783	\$ 296,511	-2%	Accounts Payable & Other Liabilities	\$ 9,699	\$ 85,008	-89%
Operating Savings & ICS	250,497	197,409	27%	Prepaid Income	37,106	42,190	-12%
Reserves - General, Water & Marina	1,432,283	1,237,598	16%	Unearned Income, Marina Wait List	4,750	900	428%
Total Cash & Equivalents	1,973,562	1,731,518	14%	Total Current Liabilities	51,555	128,098	-60%
Net Accounts Receivable	\$ 5,901	\$ 8,624	-32%	FUND BALANCES:			
Total Net Fixed Assets	1,621,385	1,669,384	-3%	Fund Balances & Equity (Combined)	3,377,742	3,167,716	7%
Total Prepaid & Other Assets	7,533	6,757	11%	Modified Cash Basis Income	179,105	120,469	49%
TOTAL ASSETS	\$3,608,383	\$3,416,283	6%	TOTAL LIABILITIES & FUND BALANCE	\$3,608,403	\$ 3,416,283	6%

Minutes

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 29, 2023
via ZOOM
Draft

Summary Revenue and Expense Statements for the periods ended May 31, 2023 and 2022 (Modified cash basis, excludes depreciation)									
2023 Year to Date - Unaudited					Comparative - Unaudited				
Actual Budget Variance %					2023 YTD 2022 YTD** Variance %				
General					General				
General Assessment	\$ 172,756	\$ 172,760	(4)	0%	General Assessment	\$ 172,756	\$ 135,237	\$ 37,519	28%
Revenue - All Other Sources	6,676	5,630	1,045	19%	Revenue - All Other Sources	6,676	8,442	(1,766)	-21%
Total General Revenue	179,431	178,390	1,041		Total General Revenue	179,431	143,679	35,752	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	51,596	63,804	12,208	19%	Salaries, Benefits, PR Tax	51,596	42,402	(9,194)	-22%
Repairs & Maintenance	13,543	6,479	(7,064)	-109%	Repairs & Maintenance	13,543	8,214	(5,329)	-65%
Contracted Services	25,004	30,046	5,042	17%	Contracted Services	25,004	36,427	11,423	31%
Pool Expense & Utilities	10,579	13,475	2,896	21%	Pool Expense & Utilities	10,579	10,429	(150)	-1%
Utilities & Insurance	15,632	16,065	433	3%	Utilities & Insurance	15,632	14,142	(1,490)	-11%
Other Expenses (incl taxes)	9,229	11,965	2,736	23%	Other Expenses (incl taxes)	9,229	15,216	5,987	39%
Total General Expenses	125,584	141,834	16,251		Total General Expenses	125,584	126,830	(3,100)	
General Net Income	\$ 53,848	\$ 36,556	\$ 17,291	-47%	General Net Income	\$ 53,848	\$ 16,849	\$ 36,999	>-100%
Water					Water				
Revenue - Water Use Fees	\$ 114,752	\$ 115,738	\$ (986)	-1%	Revenue - Water Use Fees	\$ 114,752	\$ 88,538	\$ 26,214	30%
Revenue - All Other Sources	2,787	6,000	(3,214)	-54%	Revenue - All Other Sources	2,787	6,540	(3,754)	-57%
Total Water Revenue	117,539	121,738	(4,200)		Total Water Revenue	117,539	95,078	22,461	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	25,788	31,902	6,114	19%	Salaries, Benefits, PR Tax	25,788	23,451	(2,337)	-10%
Repairs & Maintenance	520	2,521	2,001	79%	Repairs & Maintenance	520	-	(520)	#DIV/0!
Contracted Services	10,114	14,973	4,859	32%	Contracted Services	10,114	11,159	1,045	9%
Utilities & Insurance	10,904	12,785	1,880	15%	Utilities & Insurance	10,904	9,099	(1,805)	-20%
Other Expenses (incl taxes)	9,105	13,174	4,069	31%	Other Expenses (incl taxes)	9,105	10,800	1,695	16%
Total Water Expenses	56,431	75,355	18,924		Total Water Expenses	56,431	54,509	(1,922)	
Water Net Income	\$ 61,107	\$ 46,383	\$ 14,725	32%	Water Net Income	\$ 61,107	\$ 40,569	\$ 20,538	51%
Marina					Marina				
Revenue - Moorage/Parking	\$ 75,264	\$ 74,469	\$ 775	1%	Revenue - Moorage/Parking	\$ 75,264	\$ 73,293	\$ 1,971	3%
Revenue - All Other Sources	16,172	17,798	\$ (1,626)	-9%	Revenue - All Other Sources	16,172	16,690	(518)	-3%
Total Marina Revenue	91,436	92,267	(851)		Total Marina Revenue	91,436	89,983	1,453	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	8,824	10,634	1,810	17%	Salaries, Benefits, PR Tax	8,824	7,844	(980)	-12%
Repairs & Maintenance	4,001	2,958	(1,042)	-35%	Repairs & Maintenance	4,001	4,973	972	0%
Contracted Services	2,977	4,636	1,659	36%	Contracted Services	2,977	4,322	1,345	31%
Utilities & Insurance	9,190	9,190	-	0%	Utilities & Insurance	9,190	8,344	(846)	-10%
Other Expenses (incl taxes)	2,228	1,330	(897)	-67%	Other Expenses (incl taxes)	2,228	1,275	(953)	-75%
Total Marina Expenses	27,219	28,748	1,529		Total Marina Expenses	27,219	26,758	(461)	
Marina Net Income	\$ 64,217	\$ 63,539	\$ 678	1%	Marina Net Income	\$ 64,217	\$ 63,225	\$ 992	2%
Net Income/Loss from Combined Operations, No Reserve Activity					Net Income/Loss from Combined Operations, No Reserve Activity				
	\$ 179,172	\$ 146,478	\$ 32,694	22%		\$ 179,172	\$ 120,643	\$ 58,529	49%
Reserve Activity					**Reserve Activity				
Routine Reserve Assessment	99,962	99,962	-	0%	Routine Reserve Revenue	99,962	80,079	(19,883)	25%
Reserve Interest - all **	-	1,048	(1,048)	-100%	Reserve Interest - all	-	-	-	>100%
Less: Reserve Offset***	(99,962)	(99,962)	-		Less: Reserve Offset	(99,962)	(80,079)	19,883	
Net Reserve Activity	\$ -	\$ 1,048	\$ (1,048)	-100%	Gross Reserve Activity	\$ -	\$ -	\$ -	#DIV/0!

New Members: Welcome

Matthew Anderson & Maria McGuire purchased 341 Colman from Robert & Kim Foster

Mark Fuller inherited 381 Sunset Blvd from Laurel Fuller

Paul & Annie Bezilla purchased 70 Quinault from Carol Wood and Judy Dahl

Information items or documents submitted to the Trustees at Study Session

1. Vice President John Dwyer will step down from the Board of Trustees, effective July 13, 2023.

Minutes

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES

June 29, 2023

via ZOOM

Draft

Motion 1: Fayla Schwartz moved, and Betsy Coddington seconded, to accept John Dwyer's resignation effective July 13, 2023. Passed – 5/0

2. Board vacancy. Ray Pierson has volunteered to fill John Dwyer's remaining one-year term on the Board.

Motion 2: Mike Heckinger moved, and Pat Gulick seconded to approve Ray Pierson's appointment to the Board of Trustees effective July 14, 2023. Passed – 5/0

Committee Reports: The following committee reports were submitted to the Board of Trustees: Building and Roads, Environmental and Water. The reports are attached and incorporated by reference.

Member participation: none

New Business Action Items:

Motion 3. – Betsy Coddington moved and Pat Gulick seconded to publish the proposal to amend Section 5, Livestock & Pets Rules and Regulations in the July newsletter for member comment in advance of July trustee meeting vote. Passed – 5/0

Trustee John Dwyer joined the meeting.

Motion 4. Part A: Mike Heckinger moved, and Fayla Schwartz seconded to approve the Marina Committee proposal to build a floating kayak rack and that members be charged an annual fee of \$200 for a space on that rack. Passed – 5/1

Part B of motion 4 has been withdrawn - Mike Heckinger

Motion 5. John Dwyer moved, and Bart Mooyman-Beck seconded to accept the Building Committee's action of no culvert necessary on 91 San Juan due to the lack of a ditch to run the culvert into. Passed – 6/0

Motion 6. Pat Gulick moved , and Betsy Coddington seconded to close the Cape George office on Monday, July 3, 2023 in addition to Tuesday, the July 4th National Holiday. Passed – 6/0

Motion 7. Fayla Schwartz moved, and John Dwyer seconded to accept the 2022 Audit (with revised Internal Control report) submitted by Newman, CPA in June 2023. Passed – 6/0

Motion 8. Betsy Coddington moved, and Bart Mooyman-Beck seconded to approve the construction bid of \$24,178. recommended by the Building Committee for the Village Kiosk. Passed -6/0

Open Board Discussion: Results of the Executive Session held on June 26, 2023 will be incorporated into today's minutes.

Minutes

CAPE GEORGE COLONY CLUB
BOARD OF TRUSTEES MEETING MINUTES
June 29, 2023
via ZOOM
Draft

Announcements:

July 4, 2023 – the office will be closed in observance of the National holiday.

5:30 p.m., Tuesday, July 4 – Meet and Greet followed by the Barbecue at the Clubhouse, sponsored by the Social Club.

5:00 p.m., Wednesday, July 12 – Band on the Beach: Badd Dog Blues Band, sponsored by the Social Club.

12:00 p.m., Monday, July 10 – Deadline to submit Trustee and Bylaw change ballots to the office.

2:00 p.m. Saturday, July 15 – 2023 Cape George Colony Club Annual Membership Meeting, via Zoom Meeting.

A Special Meeting of the 2023-2024 Board of Trustees will be held immediately following the Annual Meeting.

2:00 p.m., Sunday, July 23, Salmon Barbecue, sponsored by the Workshop Committee.

Adjournment: Mike Heckinger moved, and Fayla Schwartz seconded to adjourn the regular meeting at 3:54 pm. Passed -6/0

Submitted by:

Approved by:

Pat Gulick, Secretary

Jane Ludwig, President

Minutes

CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING MINUTES
July 15, 2023

Immediately following the Annual Membership Meeting via ZOOM

DRAFT

The meeting was called to order by Secretary, Pat Gulick, at 2:46 pm, following the Annual Membership Meeting.

Welcome

The purpose of the meeting is to elect new board officers, approve the board calendar and assign committee liaisons.

Trustees In Attendance: Pat Gulick, Betsy Coddington, Bart Mooyman-Beck, and new trustees Nancy Charpentier, Mike Heckinger and Stephen McFarland. Absent - Ray Pierson

Election of Board Officers:

Bart Mooyman-Beck moved, and Mike Heckinger seconded to elect Betsy Coddington as President. Passed -5/0

Pat Gulick moved, and Betsy Coddington seconded to elect Bart Mooyman-Beck as Vice President. Passed- 5/0

Betsy Coddington moved, and Mike Heckinger seconded to re-elect Pat Gulick as Secretary. Passed -5/0

Mike Heckinger moved, and Bart Mooyman-Beck seconded to elect Nancy Charpentier as Treasurer. Passed- 5/0

Note* The FIN10 Conflict of Interest Policy and Trustee Code of Conduct Forms in your packets shall be signed and returned to the office by July 24th.

An on-boarding session for all trustees is tentatively scheduled for August 19th 10 am to noon. The chosen date to be confirmed.

Motion 1: Pat Gulick moved, and Mike Heckinger seconded to approve the Board calendar as submitted. Passed - 5/0

Motion 2: Nancy Charpentier moved, and Bart Mooyman-Beck seconded to approve the blackout dates for the Clubhouse. Passed – 5/0

Ray Pierson joined the meeting.

Committee Trustee Liaisons were appointed. see attached.

We will need a motion at the next Board meeting to approve the list of Banking Signatories with the addition of the newly elected officers and the General Manager and the removal of past officers' names.

Minutes

CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING MINUTES
July 15, 2023

Immediately following the Annual Membership Meeting via ZOOM

DRAFT

Adjournment: Mike Heckinger moved, and Bart Mooyman-Beck seconded to adjourn the Special Board Meeting at 3:16pm. Passed - 6/0

Submitted by:

Approved by:

Pat Gulick, Secretary

Betsy Coddington, President

CAPE GEORGE COLONY CLUB
SPECIAL BOARD OF TRUSTEES MEETING MINUTES
July 15, 2023
Immediately following the Annual Membership Meeting via ZOOM
DRAFT

**Cape George Colony Club
Committee Chairs for 2023/2024 and Board Liaisons**

Name of Committee	Chairperson	Telephone #	E-mail address	Board Liaison
Building & Roads	George Martin Dave Baker	509-336-9914 301-215-6776	george.w.martin@gmail.com davewbaker@hotmail.com	Betsy Coddington Ray Pierson
Emergency Preparedness	Thad Bickling	360-531-2421	trbickling@msn.com	Bart Mooyman-Beck
Election	Dianne Tamblyn	425-417-5300	dianne@i-ocom.com	Pat Gulick
Environmental	Chris Buzzard	918-497-0864	cabuzzard@gmail.com	Pat Gulick
Fitness	Judy Chambliss Allan Zee	360.379.1244	allan@allanbrucezee.com jacbliss@olympus.net	Betsy Coddington
Finance	Nancy Charpentier	206-480-9342	ndcharpentier@gmail.com	Nancy Charpentier
Harbormaster	Penny Jensen	360-385-0242	poodlerower@gmail.com	Mike Heckinger
Marina	Craig Muma	209-604-6305	craig2up@gmail.com	Mike Heckinger
Nominating	Ross Anderson	360-302-1154	ross_inkstainedwretch@hotmail.com	Pat Gulick
Pool	Kriss Edwards	206.295.6944	kriss_edwards@hotmail.com	Ray Pierson
Water	Marty Gilmore	360-301-3111	fairview10@yahoo.com	Bart Mooyman-Beck
Workshop	Mike Lapointe	503-977-1893	Mikel.geo@yahoo.com	Mike Heckinger

Cape George Colony Club

Manager's Report

July 2023



Two Thank Yous!



♥ My humble thank you to the outgoing Board of Trustees. The time and energy expended by that group of Trustees was remarkable. They were positive, respectful, engaged, diligent, open, and genuinely concerned about every member, every problem, every issue that had an impact on the community.

♥ Many thanks to the new Board of Trustees for jumping into the mix as existing Board Members, veteran board members, and brand-new Board Members. This Board will face a different set of challenges, at a different moment in time, with a different perspective. I look forward to the new dynamic and am excited to work with these individuals who bring such a high-level mix of skills and talents to the table.

Ballot Results

The Cape George Annual Meeting was held last Saturday. The results of the Board of Trustees election and the vote on the proposed change to Bylaw Article III B 1 were announced. The bylaw change passed with 187 votes in favor of increasing the assessment for general operations to a maximum of eight percent above the actual assessment of the previous year. There were 91 no votes.

Welcome to the new trustees Nancy Charpentier and Steve McFarland. Thank you to Mike Heckinger who was appointed to the board to fill a position last year and was elected to the Board in the July election. Ray Pierson, a BOT veteran was appointed to the Board to fill John Dwyer's remaining year when he stepped down from the Board.

The Nominating and Election Committees managed the nominating and election process transparently and seamlessly. Thank you for your diligence and efforts!

Summer Fun!

The Salmon BBQ, sponsored by the workshop committee and many volunteers. The tickets sold out early in the week before the BBQ! Thank you to all of the volunteers and food brought by members!

We look forward to the Waterfront Festival on Saturday, August 12, sponsored by the Marina Committee!



Maintenance News

- **A Jefferson County Burn Ban is in effect.** For details: <https://www.co.jefferson.wa.us/DocumentCenter/View/16709/2023-Declaration-of-Burn-Ban---final>
- Jefferson County Health Department inspected the pool for the first time since Covid ended. The water quality test results were excellent. There are two building violations that will be resolved in the next week. And one handrail required tightening. Bravo to Donnie for his daily attention to the pool facility.

- Pool Notice: The pool will be closed for a few weeks in October for resurfacing and the installation of a new boiler, which will cut down on the cold-weather maintenance issues of the last few years. Both projects are approved reserve maintenance projects and will be paid for from the reserve account and through pool committee's most excellent fundraising efforts.
- Eric and Donnie are mowing the last bits of grass and weeds in the common areas and culverts.
- Landscape clean-up in the Highlands is ongoing.
- The Fitness Room doors were painted, and the new Welcome and Rules signs are beautifully mounted. Thank you, Donnie and Eric!
- A member who is a retired professional plumber fixed the dish sanitizer in the Clubhouse! Thank you George!

Violations: Violations for illegal parking, noise in neighbor-to-neighbor situations, driveway apron building violations, un-mowed lot warnings and hedge violations have been issued this month. Several of the violations have been removed when members met regulations and/or worked issues through with neighbors.

Thank you for everything you do to help make Cape George Colony Club a great place to live!

Marnie W. Levy,
manager@capegeorge.org
 360-385-2208

TREASURER'S REPORT - JUNE 2023

We are now 6 months into our fiscal year, and it's time to begin preparation for the 2024 budgeting cycle. Marina and Water committees will be receiving budget worksheets containing the 6 month actuals, remaining budget figures for the rest of the year, and the total annual budget for 2023. This can be used as a worksheet to provide any information that will impact the 2nd half of the year that may not be in the budget, and from that a projection for 2023 will be made. It is then time for all three cost centers to begin deliberations for the new budgeting cycle, so plan on being approached to participate in meetings to gather information regarding 2024 expectations.

The Reserve Studies have been received, and the Financial review is beginning by the Finance Committee. In that effort I'll also be working with members of our various committees to complete a financial analysis of the studies as presented by the consultants. As we know from the past, they employ algorithms and standard tables to derive their conclusions for timing and cost of repair or replacement of our assets. Members expertise in the various areas review their data and offer recommendations for revising the timing and costs of the assets listed. From this, we will provide a 5 year projection that will be presented alongside the Reserve Study for acceptance by the Board in its August meeting, and they will be used to assist in the budgeting process.

A summarized YTD Financial report is presented, and detailed statements are available in the Study Session packet mailed out to the membership.

This month we addressed the issue of members receiving invoices for their quarterly assessments, but not having them visible when they logged into their accounts on the Community Financial website. We had the invoices posted to member accounts, so they should now be visible to everyone when issued. The next step will be to work with them to permit automatic payments on the 1st, rather than having to wait for the 4th of the month in which the payment is due. Your patience is appreciated as we work out the posting issues with Community Financials.

Balance Sheet

All bank statements have been received, reconciled and reviewed, and quarterly reconciliations have occurred for Balance sheet accounts. Out of balance issues have been identified and recorded and will be resolved in July.

Income Statement

A) General Operations:

The same issues exist which have been reported before. Great care is being exercised in spending decisions in order not to bring about a negative result in our financial progress.

Vehicle Repair and Maintenance as well as Grounds Maintenance have exceeded budgeted numbers by over \$5,000

Janitorial work is over budget owing primarily to a change brought about when the former caretaker assistant ceased janitorial tasks. These were then assumed by the janitorial service. We'll be examining the service and its cost to achieve a closer budget projection for next year, but meanwhile it is a cost overrun that needs to be accounted for by minimizing other spending.

The favorable variance in Salaries remains, mitigating somewhat for the overruns in other areas.

B) Water Operations

Extra funds were budgeted throughout the year in order to increase our standing inventory of parts, however those purchases have not yet been made to the pace that was budgeted. It is likely the funds will be needed and we therefore are not predicting net results that exceed the original budget.

C) Marina Operations

Repairs and Maintenance has a favorable variance of \$9,000 owing to a budgeted expense of \$10,500 for the annual dredging that was initially projected for June but has not yet occurred.

CAPE GEORGE COLONY CLUB

As of JUN 30, 2023

Balance Sheet as of June 30, 2023 and 2022 - Preliminary Subject to Audit

Assets	2023	2022		Liabilities and Fund Balances	2023	2022	
Cash and Cash Equivalents:				Current Liabilities:			
Operations Checking & Petty Cash	\$ 300,692	\$ 300,990	0%	Accounts Payable & Other Liabilities	\$ 28,219	\$ 69,596	-59%
Operating Savings & ICS	250,523	150,291	67%	Prepaid Income	213,457	98,430	117%
Reserves - General, Water & Marina	1,434,089	1,301,333	10%	Unearned Income, Marina Wait List	3,850	900	328%
Total Cash & Equivalents	1,985,304	1,752,614	13%	Total Current Liabilities	245,526	168,927	45%
Net Accounts Receivable	\$ 118,369	\$ 4,601	2473%	FUND BALANCES:			
Total Net Fixed Assets	1,627,270	1,669,384	-3%	Fund Balances & Equity (Combined)	3,379,548	3,152,213	7%
Total Prepaid & Other Assets	14,976	24,028	-38%	Modified Cash Basis Income	120,846	129,486	-7%
TOTAL ASSETS	\$3,745,920	\$3,450,626	9%	TOTAL LIABILITIES & FUND BALANCE	\$ 3,745,920	\$ 3,450,625	9%

*Summary Revenue and Expense Statements for the periods ended June 30, 2023 and 2022 (Modified cash basis, excludes depreciation)
Preliminary Subject to Audit*

2023 Year to Date - Unaudited	Actual	Budget	Variance	%	Comparative - Unaudited	2023 YTD	2022 YTD**	Variance	%
General					General				
General Assessment	\$ 172,756	\$ 172,760	(4)	0%	General Assessment	\$ 172,756	\$ 163,033	9,723	6%
Revenue - All Other Sources	9,707	6,174	3,533	57%	Revenue - All Other Sources	9,707	7,471	2,235	30%
Total General Revenue	182,462	178,934	3,529		Total General Revenue	182,462	170,504	11,958	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	68,473	76,566	8,093	11%	Salaries, Benefits, PR Tax	68,473	53,230	(15,243)	-29%
Repairs & Maintenance	15,130	6,658	(8,472)	-127%	Repairs & Maintenance	15,130	8,594	(6,536)	-76%
Contracted Services	36,383	34,111	(2,272)	-7%	Contracted Services	36,383	46,484	10,101	22%
Pool Expense & Utilities	13,383	17,450	4,067	23%	Pool Expense & Utilities	13,383	12,282	(1,101)	-9%
Utilities & Insurance	18,568	19,278	710	4%	Utilities & Insurance	18,568	16,792	(1,777)	-11%
Other Expenses (incl taxes)	13,276	13,598	322	2%	Other Expenses (incl taxes)	13,276	16,975	3,699	22%
Total General Expenses	165,212	167,661	2,448		Total General Expenses	165,212	154,356	(11,678)	
General Net Income	\$ 17,250	\$ 11,273	\$ 5,977	-53%	General Net Income	\$ 17,250	\$ 16,148	\$ 1,102	>-100%
Water					Water				
Revenue - Water Use Fees	\$ 117,609	\$ 121,738	\$ (4,130)	-3%	Revenue - Water Use Fees	\$ 117,609	\$ 112,586	\$ 5,022	4%
Revenue - All Other Sources	-	-	-	#DIV/0!	Revenue - All Other Sources	-	3,300	(3,300)	-100%
Total Water Revenue	117,609	121,738	(4,130)		Total Water Revenue	117,609	115,886	1,722	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	33,909	38,283	4,374	11%	Salaries, Benefits, PR Tax	33,909	25,067	(8,842)	-35%
Repairs & Maintenance	536	3,025	2,489	82%	Repairs & Maintenance	536	-	(536)	#DIV/0!
Contracted Services	14,075	17,643	3,568	20%	Contracted Services	14,075	13,045	(1,031)	-8%
Utilities & Insurance	13,700	15,342	1,641	11%	Utilities & Insurance	13,700	11,190	(2,510)	-22%
Other Expenses (incl taxes)	10,467	14,971	4,505	30%	Other Expenses (incl taxes)	10,467	16,906	6,439	38%
Total Water Expenses	72,687	89,264	16,576		Total Water Expenses	72,687	66,208	(6,480)	
Water Net Income	\$ 44,921	\$ 32,474	\$ 12,447	38%	Water Net Income	\$ 44,921	\$ 49,679	\$ (4,757)	-10%
Marina					Marina				
Revenue - Moorage/Parking	\$ 75,264	\$ 74,489	\$ 775	1%	Revenue - Moorage/Parking	\$ 75,264	\$ 74,489	\$ 775	1%
Revenue - All Other Sources	17,686	18,129	\$ (443)	-2%	Revenue - All Other Sources	17,686	17,738	(52)	0%
Total Marina Revenue	92,950	92,618	332		Total Marina Revenue	92,950	92,227	723	
Expenses:					Expenses:				
Salaries, Benefits, PR Tax	11,549	12,761	1,212	9%	Salaries, Benefits, PR Tax	11,549	9,706	(1,843)	-19%
Repairs & Maintenance	4,641	13,550	8,909	66%	Repairs & Maintenance	4,641	15,297	10,657	0%
Contracted Services	3,439	5,433	1,994	37%	Contracted Services	3,439	4,780	1,341	28%
Utilities & Insurance	10,589	9,270	(1,318)	-14%	Utilities & Insurance	10,589	9,697	(891)	-9%
Other Expenses (incl taxes)	3,960	3,288	(672)	-20%	Other Expenses (incl taxes)	3,960	1,967	(1,993)	-101%
Total Marina Expenses	34,178	44,302	10,124		Total Marina Expenses	34,178	41,448	7,270	
Marina Net Income	\$ 58,772	\$ 48,316	\$ 10,456	22%	Marina Net Income	\$ 58,772	\$ 50,779	\$ 7,993	16%
Net Income/Loss from Combined Operations, No Reserve Activity	\$ 120,944	\$ 92,064	\$ 28,880	31%	Net Income/Loss from Combined Operations, No Reserve Activity	\$ 120,944	\$ 116,606	\$ 4,338	4%
Reserve Activity					**Reserve Activity				
Routine Reserve Assessment	99,962	99,962	-	0%	Routine Reserve Revenue	99,962	96,223	(3,739)	4%
Reserve Interest - all **	-	1,048	(1,048)	-100%	Reserve Interest - all	-	-	-	>100%
Less: Reserve Offset**	(99,962)	(99,962)	-		Less: Reserve Offset	(99,962)	(96,333)	3,629	
Net Reserve Activity	\$ -	\$ 1,048	\$ (1,048)	-100%	Gross Reserve Activity	\$ -	\$ (110)	\$ (110)	-100%

CAPE GEORGE COLONY CLUB

61 CAPE GEORGE DRIVE
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New Members for July Meeting

Jeremy Lala & Sarah McHugh purchased 320 Sunset Blvd from Linda Schwartz & Julie Gertler
Robert Osann & Mary Fasching purchased lot 23 Sunset Blvd from Michelle Garside
Laura Koepke purchased lot 79-3 Ridge Dr from James Quinn III

ENVIRONMENTAL COMMITTEE MINUTES

Tuesday, June 13, 2023, 9:15 am

Online on Zoom

IN ATTENDANCE: Varn Brooks, Chris Buzzard, Sue Dunning, Marnie Levy, Steve McDevitt, Ruth Ross, Gina Webber

I. CALL TO ORDER: Chris Buzzard called the meeting to order at 9:15

II. APPROVAL OF MAY MINUTES: Gina moved and Varn seconded that the minutes from the May meeting be approved as submitted, and the motion passed unanimously.

III. FISCAL REPORT \$2218.45 (no change)

IV. NEW BUSINESS

- A. Low Tide Beach Walk:** Gina moved & Ruth seconded a motion that passed unanimously to approve funding to cover the cost of having docents from PTMSC serve as guides for a low tide beach walk. Ruth will contact Gabrielle about dates in early August. The committee will provide snacks as usual and we will put out a tip jar to help defray costs as the price from PTMSC has gone up.
- B. Booth at Waterfront Festival:** The committee plans to have a table at the festival on Aug 12 to sell copies of the mountain map and flower booklet, to hand out environmental information, and allow people to sign up for more information about the environmental committee.
- C. Work Parties for Rain Garden and Clubhouse:** Steve McDevitt would like to schedule additional work parties at the rain garden. Patty Dunmire would like to schedule another landscaping party at the clubhouse. She needs gravel and mulch for this stage of the project. Marnie indicated that Cape George can help with this and that Patty should contact Marnie directly to make arrangements. Steve and Patty will let Ruth know when to send out notices about work parties. The committee also discussed another work party to clean up the pétanque court.
- D. Burn ban:** Ban on land clearing burning began June 4, 2023, and will continue through September 30, 2023, or until further notice. Does not affect recreation burning (outdoor barbecues) at this point. We will ask the office to notify the community.

V. OLD BUSINESS

- A. Environmental Shelf for Clubhouse Library:** Ruth has received recommendations from Varn and Steve and added some of her own. She is assembling a wish list to be sent to Fayla for suggestions. The plan is then to buy copies for the Clubhouse library to be used at the clubhouse. Dianne Tamblin and Tom Ramsay, the librarians, will need to know how much space we'll need.
- B. Intertidal Monitoring:** Ruth reported that the intertidal monitoring was done on June 7 and went very well.
- C. Scotch Broom Article:** Varn and Steve have cut down a number of Scotch Broom plants in the community.

- D. Berm Committee Update:** The Berm committee would like help from the Environmental Committee in creating wording for educational signage about the berm.
- E. Volunteer list:** Dianna and Bob Denny added to the list for work maintaining Cedar Park. Lori Cameron will follow-up to see if the listed volunteers are still doing the jobs.
- F. Plaque for the bell.** Lori VanDeMark notified the committee that the plaque is still delayed
- G. Memorial Park plaque/restoration:** Chris will contact Robin to discuss options.
- H. Hemlock Control.** The committee noted that, despite Peninsula Environmental spraying twice, some areas of hemlock remain. They asked Marnie to follow-up with John Bornsworth to see if seed head removal is planned for later this summer.
- I. Halloween Party and Fundraiser.** The members in attendance strongly supported the plan to again hold this traditional party in October.

The meeting was adjourned at 10:03 am.

Respectfully submitted

Ruth Ross, Secretary

Cape George Environmental Committee

ENVIRONMENTAL COMMITTEE MINUTES

Tuesday, July 11, 2023, 9:15 am

IN ATTENDANCE: Jo Blair, Chris Buzzard, Pat Gulick, Anne Jimenez, Marnie Levy, Ruth Ross, Kitty Rucker, Robin Scherting, Bob Sullivan, Lori VanDeMark, Richard VanDeMark

I. CALL TO ORDER: Chris Buzzard called the meeting to order at 9:15

II. APPROVAL OF JUNE MINUTES: Anne moved and Kitty seconded that the minutes from the June meeting be approved as submitted, and the motion passed unanimously.

III. FISCAL REPORT \$2218.45 (no change)

IV. OLD BUSINESS

- A. Low Tide Beach Walk:** The walk is scheduled for August 2 from 10 am to 12 pm, with docents from PTMSC. Chris has given the \$300 invoice from PTMSC to Patty to process. Chris will arrange for email blasts and notices on bulletin boards to alert the community, and it will also be in the August newsletter which comes out the last week in July. Chris is organizing refreshments and members have offered to bring baked goods to supplement what Chris purchases. A tip jar will be put out to help defray the \$300 fees from PTMSC.
- B. Booth at Waterfront Festival:** The committee will have a table at the festival on Aug 12 to sell copies of the mountain map and flower booklet, to hand out environmental information, and allow people to sign up for more information about the environmental committee. Chris will get change (\$5 bills) to facilitate sales. The table will probably be set up from 2 pm to 5 pm, and Chris, Jo, Ruth, Pat, and Steve have volunteered to help with the table.
- C. Work Parties for Rain Garden and Clubhouse:** Steve McDevitt would like to schedule additional work parties at the rain garden. He will notify Ruth when he wants to schedule a work party. Patty Dunmire will hold a landscaping work party tentatively set for July 26 at 9 am at the clubhouse. Ruth will notify the committee once the date is finalized.
- D. Environmental Shelf for Clubhouse Library:** Ruth will pull together the book recommendations from Varn and Steve and add her own and then send the list to Fayla for additional suggestions. The committee will see if members of the community would like to donate books from the list for the shelf, as well as other environmental books (field guides, etc.), which may be included on the clubhouse shelf or else offered free of charge to the community. Ruth will work with Dianne Tamblyn and Tom Ramsay, the librarians, to see how much space we can have.
- E. Berm Committee Update:** The committee all agreed that we need to give the Ad Hoc Committee a big thank you for all their work on this important project.
- F. Volunteer List:** Ruth and Lori Cameron are continuing to clean up the list so that it can be posted in the Newsletter to encourage new volunteers to sign up. Vacant spots will be highlighted in red.
- G. Plaque for the Bell:** Richard reported that the plaque is still not ready. He will give the shop one more chance and then he may just make a plaque in his shop.
- H. Memorial Park plaque restoration or replacement.** The consensus is that it will be very difficult/not possible to restore the existing plaque and that we may need to replace it with something else. Robin and Jack have been maintaining it for years but can no longer do so alone and would like the committee to take over the project. Richard will take a look at the existing plaque and make suggestions.

V. NEW BUSINESS

A. Proposed change in dog off-leash play area. The committee discussed the proposed changes to the Cape George Rule PP01 Livestock and Pets to allow the off-leash dog play group to use Cape George Memorial Park from 2:00 to 4:00 pm every day in addition to the off-leash area around the clubhouse and marina. Kitty Rucker and Robin Scherting shared the history of Memorial Park. Members raised funds in 1999 to create the park, which were matched by the Board. The park, which was created in 2000, was designed to memorialize members who had passed away as indicated by the poem on the plaque and a wooden sign that has since had to be taken down due to deterioration that listed the names of some of those so memorialized. The Environmental Committee and its members have been maintaining the park for 23 years, including making and caring for the plantings. Kitty Rucker, Robin Scherting, and Jo Blair shared the comments they are sending to the Board opposing the rule change. Kitty and Robin focused on the need to maintain the park as a peaceful place in keeping with its original purpose. Jo Blair shared information about the negative environmental impact of dog parks in locations on the shoreline. The committee discussed the issue at length and eventually 2 motions were proposed and approved. The issue of whether opposing the change would place limits on individuals walking their dogs in the park or on the beach was discussed and the committee stressed that the motion would have no effect on what individuals do. Motion 1 was made by Ruth (who had taken down and collated the suggestions of the members in attendance) and seconded by Kitty Rucker. That motion passed with 8 Ayes and 1 Nay. Motion 2 was again made by Ruth (who had taken down and collated the suggestions of the members in attendance) and was seconded by Robin Scherting. Motion 2 passed unanimously. The wording of the approved Motions which are being submitted to the CG Board are listed below.

Motion 1

To preserve the original intended use of Cape George Memorial Park and to reduce the risk of adverse environmental impacts, we recommend maintaining the Cape George Rule PP01 Livestock & Pets as it stands, with organized off-leash dog playtime reverting to the grounds around the clubhouse as allowed in the current Rule PP01.

Motion 2

We encourage the dog group to investigate other options for a fenced-in dog park away from the beach because of both safety and environmental concerns.

The meeting was adjourned at 10:40 am.

Respectfully submitted,
Ruth Ross, Secretary
Cape George Environmental Committee

TO: Pat Gulick
Cape George Board Liaison to the Cape George Environmental Committee

RE: Motions Adopted at the July 11, 2023 Meeting of the Cape George Environmental Committee

The following two motions were adopted at the July 11, 2023 meeting of the Cape George Environmental Committee.

Motion 1

To preserve the original intended use of Cape George Memorial Park and to reduce the risk of adverse environmental impacts, we recommend maintaining the Cape George Rule PP01 Livestock & Pets as it stands, with organized off-leash dog playtime reverting to the grounds around the clubhouse as allowed in the current Rule PP01.

Motion 2

We encourage the dog group to investigate other options for a fenced-in dog park away from the beach because of both safety and environmental concerns.

Respectfully submitted July 12, 2023,
Ruth Ross
Secretary
Cape George Environmental Committee

Fitness Committee Minutes 6/19/23

Meeting: Opened by Judith and Allan: They welcomed the group and new member, Maria Ramsey

Members: Allan Zee, Judith Chambliss (Co-Chairs), Betsy Coddington (Board Liaison), Marnie Levy (CG Manager), Phyllis Ballough, Jon Karpilow, Linda Mollino, Tom Ramsey, Robin Scherting, Bill Sery and Maria Ramsey. Absent: Fred Miercort, Mardella Rowland, Don Rogers, Michael Hinojos

1. **Budget / Finances:**

- Current balance \$9163.88 + \$1028.50 from the Fabric Sale = 10,191.88.
- We have not yet been billed for equipment that has been serviced. -

2. **Equipment**

- Mark Harder finally responded to our messages and will now be coming on 6/29/23 for a routine maintenance visit and evaluation of bicycle #2
- -Discussion about if #2 recumbent bike is repairable, what would be our max amount to spend for a repair. ***Decision made to not make any decision about the max amount to spend until we know if it is fixable.***
- Recumbent bike research: ***Phyllis presented her research about a replacement recumbent bike- Precor 635-total cost \$3,310.00 with a five-year warranty. Phyllis plans on doing some more research into other options.***
- Rowing machine research: ***Robin did research on purchasing a second rowing machine. The cost for a Concept 2 is \$1691.04 Received an email from Cindy Wallace, a Cape George Member who is willing to donate a relatively new Concept 2 Rower. Robin to follow-up about age, whether there is a warranty etc. Linda and Allan agreed to go and check out the rower if it becomes an option. We will then have to decide where it will be placed in the fitness center. (Note: Since this meeting, the Rowing Machine has been acquired and placed in the FC.)***
- Any feedback/use about Bosu Ball poster: ***Allan question if there has been any feedback on the Bosu Ball - everyone agreed that the poster is great but no one on the committee has heard any comments about the use of the Bosu Ball.***

3. **Supplies**

- How is the job working for Phyllis: ***No concerns expressed by Phyllis at this time regarding her job responsibilities.***

- Water: clarification on ordering: ***Marnie orders the water and Jon replaces the water into the stand as needed. Jon and Marnie will continue to communicate about usage and need.***
 - DermaSept Dispensers: Discussed the likes and dislikes of the dispensers. ***Overall vote was that the system is not working for a variety of reasons. Discussion about the possible options. Maria Ramsey will look into options.***
4. **Signs**
- Doorway signs update: ***Marnie to follow-up on signs, both for welcome and rules. The door needs to be painted and Marnie put in for a request for volunteers once paint is ordered. Committee members said they would help.***
5. **Suggestion Box:**
- Lid for the trashcan outside the door: ***Marnie is still trying to resolve the problem***
 - Window-washing: ***according to Marnie the current cleaning service does the windows on a regular basis.***
 - Concern about equipment not being cleaned by all users on a consistent basis: ***a new sign has been created by Judith and it is placed inside the front door.***
 - Positioning of the Stair Master: ***Committee agreed to return to original position. Will look into options to protect the cord.***
6. **Supply Cabinet Security: Replace the key on the side of the cabinet after it is used**
7. **Additional concerns, suggestions, ideas:** *Robin suggested that we create a thank you note to be used at the next fund-raiser for all donors. Robin showed the card that was used by the Pool Committee during their fundraiser. Robin to follow up with Kriss Edwards, Pool Committee Chair regarding the cost.*
8. **Next meeting:** Monday, August 7, 2023; 11:00 a.m.

Marina Minutes July 11, 2023

The Marina Committee met at the clubhouse. About 25 members attended.

Chair Craig Muma called the meeting to order at 11 am.

Harbor master Penny Jensen briefed the committee on several projects, including the status of the seawall anodes, which are checked yearly.

Phil Grate reported that he has researched options for replacing the gantry/hoist, which was removed recently due to corrosion. He explained two options: a 1500 pound capacity hoist priced at \$4147, or a two-ton unit priced at \$11,848. Gary Rossow moved to adopt the less-costly option. The committee voted 15-2 in favor.

Dick Poole reported that work is proceeding on the crab shack at the south end ramp, which is expected to be usable by August.

Penny reported that dredging of the marina entrance will take place during low tides July 31-August 2.

Geoff reported on progress on obtaining new permits for dredging. The process will take at least a year.

Craig Muma reported that the Board of Trustees approved new kayak storage fees to support adding a kayak rack alongside the north marina ramp, but he still needs commitments from kayakers to raise the funds necessary for the project, which is expected to cost about \$13,000.

Trustee Mike Heckinger reported that Cape George is exploring options for a new security gate on Marina Drive. After some discussion, the committee voted to recommend the installation.

The meeting was adjourned at 11:50 am.

CAPE GEORGE SOCIAL CLUB MEETING FRIDAY, MARCH 15, 2023

Leadership Team Members Present: Bianca Thayer, Dianne Tamblyn, Cassie Reeves, Nina Dortch, Lori VanDeMark, Susan Keller

FINANCIALS:

Total \$29,658.26. Drill team \$200 and Revue \$3786.36 now part of general Social Club funds. Sports Court balance \$790.79.

Per bookkeeper: Consider asking the Social Club to move the Revue and the Drill Team money into General just so they don't have to keep being tracked separately. Agreed and done.

Bianca to discuss newsletter advertising. Discussed classified ads and for sale ads for members. No decision was made.

EVENTS:

Memorial Day BBQ 5/29 5:30-8:30 pm

Granny's Attic 6/9-10 (collecting items Mon-Thu 6/5-6/8 - already items stored in barn)

Marina Sale 6/16-18

Independence Day BBQ 7/4

Band on the Beach 7/12 Bad Dog Blues- Robin Scherting lead on this. Social Club agreed to pay \$700 for band.

Salmon BBQ 7/23 – Workshop is lead for this event.

Waterfront Festival 8/12 - Marina is the lead on this event but has asked for Social Club help in planning Carnival type event.

Labor Day BBQ may be skipped so lawn can be hydro seeded.

USE OF FUNDS:

Decisions made via email to Leadership Team:

Art Walk is held quarterly when new art wall goes up. Social club providing \$100 per quarter for food/drink for the event.

Christmas Music event. Social club provided \$100 towards eggnog.

PROJECTS:

Update on Picnic Shelter. Plans are drawn up, budget is \$15,000-\$20,000.

GRANNY'S ATTIC:

Clothes: Norma Lupkes and Marilee Martin have agreed to manage the clothing part of the sale. We can use the back area where rugs are for that like last year. We will scale back on clothing and pass along BEFORE the sale, so we're not overwhelmed during and after the sale.

We will need people and trucks to transport items from the barn to the clubhouse the week of the sale. Furniture will have to be outside for the most part due to space limitations. Will ask for the CG tents again like last year. We will also need people and trucks to transport surplus items to charity after the event.

Need volunteers to update and set up A-Frame signs.

Need volunteers for set up week to receive items from 10 am - 2 pm Mon-Thu, also for pricing and organizing.

OTHER BUSINESS:

Kriss Edwards regarding request for funds for Pool Committee to help cover shortfall for pool and kiddie pool resurfacing in August 2023. Voted to match \$4,000 in fundraising funds for pool.

Cape George Water Advisory Committee Meeting Report July 11, 2023

The meeting was held at 4 PM July 11, 2023, in the clubhouse. Present: Cape George Manager Marnie Levy, Board Liaison Bart Mooyman-Beck, Stew Pugh, Thad Bickling, Mark Costanti, Finance Committee Chair Nancy Charpentier, guest Susan Sanford, and Chair Marty Gilmore

A draft of the Reserve study has been received and comments have been sent back to Reserve Consultants Ltd. The Reserve Study has not been released.

Water Manager Jose Escalera has resigned, effective at the end of July. He has been contacted to obtain handover information on outstanding tasks and work in progress. A search for a new Water Manager has started.

The annual Consumer Confidence Report was completed and distributed to the community as part of the Annual Meeting information.

Filter backwash valve solenoids have been replaced. We are waiting for the valve rebuild kits from the vendor Atek.

The Washington State Department of Ecology has a new requirement that water piping to every home be surveyed to ensure there is no lead or galvanized piping in the Cape George water system. This will require that piping be surveyed on both the Cape George side of the water meter and on the homeowner's side of the meter and reported to the State in 2024. The exact requirements that the State has for this survey are not yet known. We are obtaining rough estimates of likely costs for planning purposes.

A proposal is being developed for a water rate increase. Several fee structures are being considered. All fee structures being considered include monthly charges for overuse of water.

There is an ongoing issue of an inability to contact some homeowners in case of water leaks. This inability seems to be caused by wrong or out-of-date contact information. We are not aware of any actions that the Board has taken to obtain complete and accurate contact information.

The next scheduled meeting is scheduled for August 8, 2023, at 4 PM in the clubhouse.